

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 23  
JULY 13, 2023**

**STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §**

The Board of Directors of Harris County Municipal Utility District No. 23 of Harris County, Texas, met in regular session, open to the public, beginning at 6:30 P.M. at a regular meeting place inside the District on the 13<sup>th</sup> day of July, 2023, and the roll was called of the duly constituted officers and members of the Board, to-wit:

William E. Ross	President
Oscar Dominguez	Vice President
Jeff Blackwell	Secretary
Jim Haney	Treasurer
Christy Shepard	Assistant Secretary/Treasurer

and all of said directors were present, thus constituting a quorum.

Persons also present included:

Sean Humble of Sherrington-Humble, LLC;  
Michael A. Cole of Michael A. Cole P.C.;  
Jeanelle Walker and Wally Byers of Courtyard Glenn;  
Debbie Bessire of ETI Bookkeeping Services;  
Charles Mathewes of Woodland Trails West;  
Pete Pederson of District 220;  
Pierre Abarca of the Sheriffs' Department; and  
Claudine Pacioni of TNG Utility Corporation;

**SECURITY REPORT**

The Deputy delivered his security report which included a mention that the number of 4 wheelers seen in the District had been reduced. At the conclusion of the report he excused himself from the meeting.

**MINUTES**

**Director Dominguez then moved the approval of the June 8, 2023 meeting minutes which was seconded by Director Shepard and carried unanimously.**

## CONSENT AGENDA

### BOOKKEEPER, INVESTMENT OFFICER, AND TAX-ASSESSOR COLLECTOR REPORTS

Debbie Bessire presented the report and new budget which needs to be adopted prior to the end of the fiscal year. With regard to tax matters it was reported that collections were 97.3% collected, a prior year tax roll of \$250,905,939, a current year tax roll of approximately 282,000,000, and authorization for \$480.40 in write offs.

The matter of raises for Directors was then considered in light of the Legislature having passed a bill that authorized an increase in fees of office for Directors. Directors Haney and Ross said that they did not want to take the raises to \$221 as authorized. Directors Blackwell and Shepard said they wanted to take the raises and Director Dominguez said that he agreed with not taking the raises. **Director Haney then moved that the Director Fees of Office be increased to \$200 now and then raised in 2024 to \$221. The motion carried with Directors Blackwell and Shepard voting nay.**

### ENGINEER'S REPORT

Sean Humble submitted his written report to the Board. He reported that the hydro-pneumatic tanks should be inspected by Acme Tank and only if they approve should the tanks be repainted. With approval the tanks could be repaired and repainted and otherwise they should be replaced. He suggested that he would offer more on this at the next meeting. It was reported that nothing would be done on Water Plant # 2 until Water Plant #1 is rehabilitated; that he is still working on going across HCFC District land or right-of-way as the most economical solution to connecting to City of Houston water for Water Plant #2 (rather than having to build a line from the existing older water plant to get City water to Water Plant #2) which hopefully would be approved by Flood Control District; and that the cost of insurance would be going up since he had estimated that the cost of replacing the water plants had gone from \$1.2 million to \$1.8 million.

### UTILITY OPERATOR

Claudine Pacioni submitted her report which reflected 1218 connections; water consumption of 11.1 million gallons; and a water accountability ratio in excess of 95%.

### ATTORNEY REPORT

The Attorney's written report was emailed prior to the meeting. It was noted that Claudine should show up on the website as a consultant and the Board rotation be shown and that bills deposited on the fence box outside the meeting place are only picked up once a week and so should not be relied upon if a customer's bill is to be paid late in the billing cycle or close to termination.

## **BUILDING COORDINATOR REPORT**

Director Ross submitted his Building Coordinator report. During the report it was noted that a bid had been received for the removal of dead or dying trees and that the contractor, JJ, was bonded and insured and would remove the identified trees for \$1,800. **Director Haney moved that such work be authorized, which motion was seconded by Director Dominguez and carried by unanimous vote.**

## **CONSENT AGENDA**

**The Consent Agenda was approved on the motion and second of Directors Dominguez and Shepard, respectively, and the unanimous vote of the Board.**

## **PLUMBING CONTRACT**

The Attorney reported that the contract with the plumbing company located at 6930 Flintlock had been executed and was in order for approval. **Director Shepard moved its approval, which motion was seconded by Director Ross and carried unanimously.** The contract as authorized is filed in the District's records.

It was noted that Director Dominguez had conveyed his property in the District to a purchaser and as such was no longer a qualified Director. The Board directed that he be conveyed a lot so that he could be a Director until his replacement could be appointed next year and that at the next meeting he be appointed as a Director. Accolades were then given to him for his many years of service and gratitude expressed for his willingness to continue serving until next year.

There being no other business to come before the Board the meeting was adjourned.

(SEAL)

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Secretary, Board of Directors

**COMMITMENTS FOR ACTION  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 23  
MEETING OF JULY 13, 2023**

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**BOOKKEEPER.** No new commitments.

**OPERATOR** place generator under load and run.

**ATTORNEY** No new commitments.

**ENGINEER** work on details of new agreement with City of Houston.

**BUILDING COORDINATOR** get painting of District building done.

**TAX ASSESSOR COLLECTOR** no commitments